

APPENDIX I

PLANS AND PROGRAMS STAFF

I. MISSION

The Chief, Plans and Programs Staff assists the Deputy Director of Training (Special) in: ascertaining current and future training requirements of the covert offices; the development of programs for the conduct of training and establishment of training facilities; the preparation of plans for the development of additional capabilities or modification of existing capabilities as determined to be necessary to meet current and projected training requirements.

II. FUNCTIONS

The Chief, Plans and Programs Staff will:

A. Ascertain current and future training requirements of the covert offices in coordination with their appropriate representatives.

B. Prepare and coordinate plans for the establishment of training objectives, training programs, and training facilities necessary to meet the current and future requirements of the covert offices.

C. Receive, review and coordinate all new training requirements submitted by the covert offices insuring that all requirements embody training objectives which can be met within the capabilities of O/TR(S) and that such requirements are consistent with the principles of sound operational security.

D. Insure, in coordination with Training Development Staff, that all training objectives agreed upon by TR(S) and the covert offices are mutually consistent, and are attainable within the capabilities of the Office of Training (Special).

E. Serve as Liaison Control Officer for O/TR(S) and centrally maintain a record of all liaison conducted by or with O/TR(S) personnel.

F. Prepare and develop such plans, special projects, or staff studies as required by the Deputy Director of Training (Special).